

Gain Control of Information: Scan, Code and Index Paper Documents Faster and for Less Money than Ever Before

As the volume of paper documents and electronic data has increased, so too have the challenges corporations face in managing and retaining both in order to comply with federal regulations, manage risk and prepare for litigation. Just a few months ago, scanning all the important documents that only exist on paper would have been considered impossible from a financial and time standpoint.

SuperiorGlacier, a leading provider of end-to-end litigation support services, now makes this task possible. Our new technology can scan large volumes of documents—faster and at a lower cost than ever before. This new service is a good fit for companies that need to scan large volumes of data on a monthly basis. For example, a company that typically scans, codes and indexes 500,000 pages of documents would have paid between \$150,000 and \$200,000 per month just two years ago. Now, SuperiorGlacier can cut that price to about \$50,000 to \$60,000 per month, saving companies millions of dollars annually.

SuperiorGlacier has been exceeding the demands of law firms and corporate legal departments for more than 30 years. Our reputation in end-to-end litigation support comes as a result of our own rigorous expectations that we provide quality, error-free information to our clients. We consistently deliver data that is 99.9% accurate—or better.

Scanning, indexing and coding important paper documents will help companies comply with federal regulations, manage risk associated with retaining and locating information, and be prepared for future litigation. Call SuperiorGlacier to find out how we can help you tackle your large-scale scanning projects—faster and for less money—starting today.

About SuperiorGlacier

SuperiorGlacier is a trusted and relied upon expert for end-to-end litigation support. In 1975, we opened our doors to help litigators prepare documentation for trials and regulatory matters. While the nature of documents has changed over the years, our commitment to providing top-quality services has never wavered. For more than 33 years, we have provided consulting and a wide range of services to manage information, data and documents. During these years, we have shown our clients that we understand the industry and their unique needs, and are committed to providing the most efficient and cost-effective solutions for their litigation support challenges.

How document digitization can work for your company

Many companies have implemented our new service to get control of their paper-based information.

With the digitization of all healthcare records likely coming within the next five years, hospitals and clinics have already begun preparing. One healthcare client consisting of 10 hospitals and clinics scans between 8 and 10 million hard-copy pages per month. Because our new technology can scan about 18,000 pages per hour, the client's needs can easily be met each month while at the same time saving the organization millions of dollars. SuperiorGlacier scans, codes and indexes all their paper documents, then provides the information in electronic format for the client to upload into their own proprietary document repository.

Many companies have instituted internal 'print and retain' policies to manage risk, then find themselves with boxes of documents that may pertain to more than one litigation. SuperiorGlacier helps these clients prepare for eventual litigation by scanning, coding and indexing these documents on a monthly basis, then providing them in electronic format for use in any number of future actions. By preparing in this manner, companies retain control of their documents and save a tremendous amount of time and money by only scanning documents once. In addition, companies will save on storage costs, with less documents being boxed up and sent to an off-site storage location.

Let us demonstrate how we can help your company gain control of your large-scale scanning projects, while saving time and millions of dollars.